#### **Official Document Checklists**

## **United Kingdom (UK)**

#### 1. UK Student Visa

- 1. Passport
- 2. Passport size photographs (35x45, 80% Face, White background)
- 3. 10th & 12th marksheet
- 4. Graduation Degree & All semester Marksheet (if applicable)
- 5. English language proficiency certificate (IELTS, TOEFL, PTE, UNLESS exempt)
- 6. TB (Tuberculosis) test certificate
- 7. Bank statement / Bank letter (showing tuition + living cost for 28 days)
- 8. Police Clearance Certificate
- 9. Birth certificate

#### 2. UK Skilled Worker Visa

- 1. Passport
- 2. PCC (Police clearance certificate)
- 3. Medical test
- 4. UK Naric test OR English test approved by UKVI
- 5. Degree certificate
- 6. 10th & 12th marksheet
- 7. All sem marksheet

### 3. UK Visa Application (General)

#### Personal Documents:

- 1. Passport
- 2. Marriage Certificate
- 3. Childs Birth Certificate, Minor Certificate, School Leaving Certificate
- 4. Passport size photo 4 piece (35\*45, white background)

### • Financial Documents:

- 1. Saving Bank Account Statement and balance certificate
- 2. Recurring Account Statement and balance certificate
- 3. Demat Account current Holding Statement / balance certificate
- 4. PAN Card
- 5. Agriculture Land Evidence (7-12 & 8-A)
- 6. Agriculture Income Evidence (Crop Bills & income certificate by Mamladar)

- 7. Valuation Report or Other relevant certification
- 8. Company Registration
- 9. Income Tax Returns (Last 3 Years) Form 16
- 10. Present Job Letter & Job Contract
- 11. Salary Slip / Statement
- 12. PF Statement
- 13. Fixed Deposit Certificate
- 14. Deposit in Post (MIS)
- 15. Share Certificates
- 16. Mutual Funds
- 17. LIC Policy with Surrender Value Certificate
- 18. Mediclaim Policy
- 19. Affidavit of Support / Sponsor Letter
- 20. Chartered Accountant Report
- 21. Travel Health Policy (Minimum 50,000/- USD)
- 22. Hold/Confirmed Return/one way Air Ticket

## Singapore

# 1. Singapore Student Visa

- 1. Passport
- 2. Medical test
- 3. Passport size photo (35\*45, 80% face, white background)
- 4. 10th & 12th marksheet
- 5. School leaving certificate
- 6. Birth certificate (in English)

### 2. Singapore Work Permit

- 1. Passport
- 2. Resume
- 3. Passport Size photo (35\*45, 80% face, white background)
- 4. Employment offer letter / In-Principle Approval IPA
- 5. Education Documents
- 6. Medical examination report

### 3. Singapore Visit Visa

- 1. Passport
- 2. Passport size photo (35\*45, 80% face, white background)
- 3. Recent Bank Statements (last 3-6 month)
- 4. Flight bookings (Round trip)
- 5. Invitation latter

- 6. Hotel booking
- 7. Travel insurance

#### **Mauritius**

### 1. Mauritius Student Visa

- 1. Passport
- 2. Medical test
- 3. Passport size photo (35\*45, 80% face, white background)
- 4. 10th & 12th marksheet
- 5. School leaving certificate
- 6. Birth certificate

# 2. Mauritius Work Permit

- 1. Passport
- 2. Marriage Certificate (in English language)
- 3. Birth certificate (in English language)
- 4. Diploma or graduation degree certificate
- 5. Passport size photo (35\*45, 80% face, white background)
- 6. Resume

### Russia

### 1. Russia Student Visa

- 1. Passport
- 2. Medical test
- 3. Passport size photo (35\*45, 80% face, white background)
- 4. 10th & 12th marksheet
- 5. School leaving certificate
- 6. Birth certificate

### 2. Russia Visit Visa

- 1. Passport
- 2. Passport size photo (35\*45, 80% face, white background)
- 3. Recent Bank Statements (last 3-6 month)
- 4. Flight bookings (Round trip)
- 5. Invitation latter
- 6. Hotel booking
- 7. Travel insurance